

Last updated: September 12, 2017

PRIVACY STATEMENT

Gygi Consulting, LLC d.b.a. Strategic Productivity. and its subsidiaries (“Strategic Productivity” or “we” or “our” or “us”) respect your privacy. It is important for you to understand what information we collect about you and what we do with that information. Your visit to this website is subject to this “Privacy Statement” and our Terms of Use. All personal information that we collect, other than information collected in the employment context, is subject to this Privacy Statement.

TYPES OF PERSONAL INFORMATION COLLECTED

When you visit our publicly available website, we may collect the following types of personal information:

- Contact information
- Event registrations and preferences
- Feedback and reviews or request for support
- We may use a standard technology called a "cookie" to collect information about how you use the Website. Save for the use of cookies, we do not automatically log data or collect data apart from information you specifically provide to us. For more information on cookies, please visit aboutcookies.org.
- Activities, interactions, preferences, transactional information and other computer and connection information (such as IP address) relating to use of our website and our services
- Resume and applicant information for those applying to job openings

When you conduct business with Strategic Productivity, we may collect the following types of personal information:

- Contact information
- Financial and billing information
- Event registrations and preferences
- Feedback and reviews or request for support
- Activities, interactions, preferences, transactional information and other computer and connection information

If you apply for employment with Strategic Productivity, we may collect and process personal information to administer and evaluate the application.

HOW WE USE PERSONAL INFORMATION

Strategic Productivity collects and uses personal information in the following ways:

- Personalizing information about our services
- Personalizing your experience on our website
- Providing services and support to our customers
- Conducting business with our suppliers and other third parties
- Considering resumes and applications received by applicants for job vacancies with Strategic Productivity entities, including all elements of the procedure leading up to making a decision whether to offer, subject to any appropriate background checks, the applicant a position
- Providing online education for teaching certificates and arranging temporary placements to enable students of such programs to obtain practical experience
- Other purposes disclosed at the time of collection or otherwise compatible with the above and the Privacy Shield Principles

In instances where information is transferred to Strategic Productivity through a client data controller and Strategic Productivity is acting as the processor, Strategic Productivity will assist the client data controller in complying with the Privacy Shield Principles where applicable.

WITH WHOM WE SHARE PERSONAL INFORMATION

Strategic Productivity may share personal information we collect with the following types of third parties and for the following purposes:

- Subsidiaries who process personal information on behalf of Strategic Productivity for the purposes of supporting and providing services to its customers
- Third party service providers contracted to provide services on behalf of Strategic Productivity for discrete business purposes such as provision of IT related services, event planning, talent recruiting, and travel services
- Other corporate entities when a business transaction occurs such as a merger or acquisition
- Third party entities with whom Strategic Productivity works in providing a service, such as educational establishments with whom Strategic Productivity collaborates to provide training and certification, and organizations at which Strategic Productivity arranges for students to obtain practical experience

Strategic Productivity may disclose personal information in special cases when we have a good faith belief that it is necessary: (a) to conform to legal requirements or to respond to lawful requests by public authorities, including to meet national security or law enforcement requirements; (b) to protect and defend our rights or property; (c) to enforce the website Terms and Conditions; or (d) to protect the interests of our users or others.

CHOICES YOU HAVE ABOUT HOW STRATEGIC PRODUCTIVITY USES YOUR INFORMATION

We strive to provide you with as many choices and as much control as possible regarding the personal information you provide to us.

We will retain your personal information for as long as needed to provide you services, comply with our legal obligations, resolve disputes and enforce our agreements.

If you have questions, complaints or concerns regarding this Privacy Statement or wish to access your personal information, or update, change or remove your personal information, please contact legal@strategicproductivity.com.

If you wish to opt out of receiving marketing or other communications, you can either respond using the opt out button in the relevant communication, or by contacting us by the method listed above.

HOW STRATEGIC PRODUCTIVITY PROTECTS YOUR INFORMATION

Strategic Productivity takes reasonable and appropriate measures to protect personal information from loss, misuse and unauthorized access, disclosure, alteration and destruction, taking into due account the risks involved in the processing and the nature of the data.

LINKS

This website may contain links to or from other websites. Please be aware that we are not responsible for the privacy practices of other websites. This Privacy Statement applies only to the information we collect on this Site or as otherwise described herein. We encourage you to read the privacy policies of other websites you link to from our Site or otherwise visit.

NOTIFICATION OF CHANGES

We may revise this Privacy Statement from time to time. We will do so by posting additions or modifications to this page.

WHAT STRATEGIC PRODUCTIVITY DOES ABOUT CHILDREN VISITING THIS WEBSITE

This website is not intended for children under the age of 13. We will not knowingly collect information from website visitors in this age group. We encourage parents to talk to their children about their use of the Internet and the information they disclose online.

COMMENTS

We have taken great measures to ensure that your visit to our website and your interactions with Strategic Productivity are satisfying and that your privacy is respected. If you have any questions, comments or concerns about our privacy practices, please contact us by e-mail at legal@strategicproductivity.com.

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Effective as of September 12, 2017.